





Respect – Commitment – Success
Parch – Ymrywmiad – Llwyddiant

**INSTRUMENT OF
GOVERNMENT
DOCUMENT**

Document Version Control

Document	<i>Instrument of Government Document</i>
Reference	<i>SD/Instrument of Government</i>
Associated Policies and Documents	<ul style="list-style-type: none"> • <i>Section 20 of the Education Act 2002</i> • <i>The Government of Maintained Schools (Wales) Regulations 2005</i> • <i>The New Maintained Schools (Wales) Regulations 2005</i> • <i>The Federation of Maintained Schools (Wales) Regulations 2014</i>
Author	<i>Andrew Williams (Headteacher)</i>
Reviewer	<i>Dr David Silver (Chair of Governors)</i>
Consultation	<i>Full Governing Body</i>
Approval	<i>Full Governing Body</i>
Date of approval	<i>October 2022</i>
Date of review	<i>October 2023</i>
Date of publication	<i>October 2022</i>
Chair of Governors	
Headteacher	

Equality Impact Assessment

Name of Policy or Procedure	Instrument of Government Document
Date of review/approval	October 2022
Those involved in the assessment	Headteacher and Chair of Governors
Protected characteristics unlikely to be impacted by the policy/procedure and reasons for drawing these conclusions (by reference to each characteristic or group of characteristics)	<ul style="list-style-type: none"> • Race • Disability • Gender/sex • Sexual orientation • Religion/belief • Age • Gender reassignment • Pregnancy/maternity • Marital status <p>The policy sets out by the policy and procedures which the school follows to protect children from abuse. It recognises that some children, including those with disabilities, are especially vulnerable to abuse. The policy does not discriminate by reference to any of the protected characteristics.</p>
Protected characteristics which could be impacted by the policy/procedure i.e. there is the potential for having a negative differential impact – reasons for drawing these conclusions by reference to each characteristic	None
How the policy as reviewed/approved takes account of each characteristic for which there could be a negative differential impact – by reference to each of those characteristics	N/A
Recommended changes to mitigate against potential negative differential impacts	No changes recommended

The commentary highlighted in red above has been replicated in the policy to assist the reader in locating the commentary.

Radyr Comprehensive School's Governing Body has a core group of Governors consisting of:

- Community Governors;
- Local Authority Governors;
- Parent Governors;
- Staff Governors;
- Teacher Governors;
- The Headteacher;

Community Governors are people who are invited by other Governors to join the Governing Body. Community members bring their own experience or skills to the Governing Body and can act as a link with the community in which the school serves.

Local Authority (LA) Governors are appointed by the LA which maintains the school. LA Governors may present the LA's views but they are not delegates of the LA.

Parent Governors are elected from among the parents of pupils currently attending the school. A Parent Governor can continue to serve as a Governor until the end of their four-year term of office, even if their child leaves during the period.

Staff Governors are elected from among the support staff (all staff employed at the school other than in a teaching capacity).

Teacher Governors are elected from among the teaching staff at the school.

Student Governors are elected by the School Parliament.

The Full Governing Body at Radyr has a membership of **twenty-two**. They meet six times in the academic year.

In addition to the Full Governing Body there are three Governor Sub Committees. These Committees are:

- Resources;
- Standards;
- Development.

The Resources and Standards Committees meet 5 times per year. The Development Committee meets 3 times per year as shown overleaf:

Autumn 1	<ul style="list-style-type: none"> • Resources • Standards • Full Governing Body 	Autumn 2	<ul style="list-style-type: none"> • Development • Resources • Standards • Full Governing Body
Spring 1	<ul style="list-style-type: none"> • Full Governing Body 	Spring 2	<ul style="list-style-type: none"> • Development • Resources • Standards • Full Governing Body
Summer 1	<ul style="list-style-type: none"> • Resources • Standards • Full Governing Body 	Summer 2	<ul style="list-style-type: none"> • Development • Resources • Standards • Full Governing Body

1. The name of the school is: **Radyr Comprehensive School**
2. The school is a **community school**
3. The name of the Governing Body is '**The Governing Body of Radyr Comprehensive School**'
4. The Governing Body shall consist of:
 - **5 Community Governors**
 - **5 Local Authority Governors**
 - **6 Parent Governors**
 - **4 Staff Governors**
 - **The Head Teacher**
 - **2 Teaching staff**
 - **1 Support staff**
 - **2 Students**
5. Total number of Governors: **22**
6. This Instrument of Government comes into effect on **1 September 2022**
7. This instrument was made by order of **Cardiff Local Education Authority**

List of Governors

Type	Governor	Position	Term of Office	
			Start	Finish
Headteacher	Mr A D Williams	<ul style="list-style-type: none"> Headteacher 	01/01/12	-
Community	Mr D Currie	<ul style="list-style-type: none"> H&S and Vice Chair of Resources 	04/07/2022	04/07/2026
Community	Mrs C Skidmore	<ul style="list-style-type: none"> Vice Chair of Standards 	09/06/2020	08/06/2024
Community	Mr G Williams	<ul style="list-style-type: none"> Chair of Finance 	01/10/2021	01/10/2025
Community	Mrs K Morgan	<ul style="list-style-type: none"> Vice Chair of the Full Governing Body Chair of Standards Safeguarding Governor 	03/10/2020	02/10/2024
Community	Mrs A Lloyd Lawrie		30/04/2022	30/04/2026
LA	Mr J Wilson		25/09/2022	25/09/2025
LA	Mr M James	<ul style="list-style-type: none"> Chair of Development 	29/03/2019	28/03/2023
LA	Mr G Johnson		29/01/2020	28/01/2024
LA	Dr D Silver	<ul style="list-style-type: none"> Chair of the Full Governing Body 	21/09/2020	20/09/2024
LA	Mrs C Taylor		19/01/2022	19/01/2026
Parent	Mr T Opie		19/11/2019	18/11/2023
Parent	Mrs D Wong		01/11/2020	31/10/2024
Parent	Mrs N Williams		05/07/2021	04/07/2024
Parent	Mrs H Brady		01/11/2020	31/10/2024
Parent	Mrs L Davies		05/07/2021	04/07/2024
Parent	Vacancy			
Teaching Staff	Mr M Stephens		20/01/2019	19/01/2023
Teaching Staff	Mrs S Thomas		28/09/2020	27/09/2024
Support Staff	Vacancy			
Student	Ollie Sanders	<ul style="list-style-type: none"> Head Student 	01/09/22	31/08/23
Student	Ffion Williams	<ul style="list-style-type: none"> Head Student 	01/09/22	31/08/23
Clerk	Mrs J Lawrence	<ul style="list-style-type: none"> Business Manager 	1/10/2020	-